



**26th Annual  
 Nevada State GIS Conference  
 May 3-4, 2017  
 Las Vegas, Nevada  
 Vendor Exhibit Packet**

**CONTENTS**

**CONFERENCE DETAILS & BENEFITS**      **1**

**REGISTRATION INFORMATION & VENDOR AREA LAYOUT**      **2**

**TERMS & VENDOR CONTACTS**      **3**

**ROOM RATES & CONFERENCE LOCATION**      **3**

**SPONSORSHIP OPPORTUNITIES**      **4**

**EXHIBIT CONTRACT & FEES**      **4**

**CONFERENCE DETAILS**

The Nevada Geographic Information Society is hosting its 26th Annual GIS Conference in Las Vegas, Nevada, May 3 - 4, 2017, at Sam's Town Hotel and Gambling Hall. We are extending an invitation to your company to participate as both vendor and presenter in this upcoming annual conference.

**Book now and reserve your preferred space!**

- Single regular vendor booth: \$795.00 each
- Multi-booth regular vendor booth: \$695.00 each
- Exhibitor/non-profit booth: \$495.00 each

**Vendor registration fee includes**

- » Booth space measuring approximately 8' x 10'
- » 3' x 6' table, two chairs, pipe and draping, electrical
- » Two paid conference registrations

**Additional vendor registration cost is \$175.00 per person.**

**If internet access is required, an additional fee per connection may apply.**

**SPONSORSHIP OPPORTUNITIES**

Special recognition will be given to sponsors and scholarship donations.

Visit [www.ngis.org](http://www.ngis.org) for the latest vendor details & updates for the 2017 conference.

**PARTICIPATION & SPONSORSHIP BENEFITS**

The NGIS Conference committee realizes that vendors must make choices on which conferences they support. With that in mind, we are doing everything possible to give your company exposure to the Nevada GIS community. Through our vendor raffle, evening social, business lunch, and sponsorship opportunities, your company will have deep exposure to all conference participants. NGIS has always valued our long standing relationship with our vendor community and we are looking forward to hosting another successful state GIS event with your continued support.

**VENDOR REGISTRATION INFORMATION**

**Register online for the NGIS 2017 conference at [ngis.org/2017-conference/registration](http://ngis.org/2017-conference/registration)**

Payment options include Pay Pal, check, or purchase order sent by U.S. mail. A registration confirmation is sent and a non-profit tax ID number appears on the invoice. Questions regarding vendor registration and payment can be directed to Karla Chavez at [registration@ngis.org](mailto:registration@ngis.org). If you have additional questions about other exhibit related details, contact Gary Zaepfel at [vendors@ngis.org](mailto:vendors@ngis.org). Completed exhibitor registration contracts can be faxed or mailed (see page 4 for details). Register early because spaces are limited to first-come, first-served and we would like to accommodate as many vendors as possible. Demonstrate your products and services to the GIS community for some of the fastest growing cities in the country. We look forward to your participation in another outstanding Nevada GIS event!



**RAFFLE & WRAP-UP**

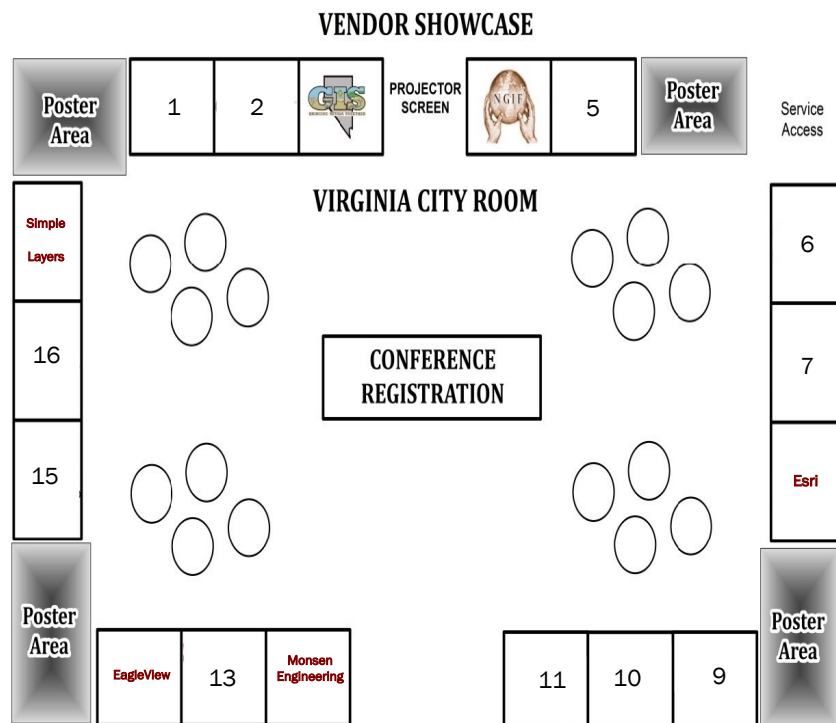
**DOOR PRIZES**

We gladly accept any special items or products you would like to donate for the raffle give-away, at the lunch on Thursday, or the wrap-up session at the end of the conference. If you have any materials that you wish to provide please contact Gary Zaepfel at (775) 328-2349 or email at [vendors@ngis.org](mailto:vendors@ngis.org).

If you wish to provide marketing materials or handouts (pens, lights, etc.) for the conference attendees, they can be mailed to the following address to be included in the conference packets. Must be received by 4/21/17 and 200 units are required.

**NGIS 2017 c/o Tommie Weckesser**  
**240 Water Street**  
**Henderson, NV 89015**

**VENDOR SHOWCASE LAYOUT**



CONFERENCE ROOM RATES

Sunday - Thursday \$54.23 per night  
 Friday - Saturday \$117.50 per night  
 (Price includes room rate + resort fee + taxes)

Reservations can be made by calling 1-877-593-5993 using code **B7NGS05**

You must identify yourself as attendees of the Nevada State GIS Conference in order to obtain these rates and for NGIS to get credit for the room.

**WWW.NGIS.ORG**

**Sam's Town Hotel & Gambling Hall**  
 5111 Boulder Highway  
 Las Vegas NV 89122  
[www.samstownlv.com](http://www.samstownlv.com)

NGIS 2017 VENDOR EXHIBIT CONTACT

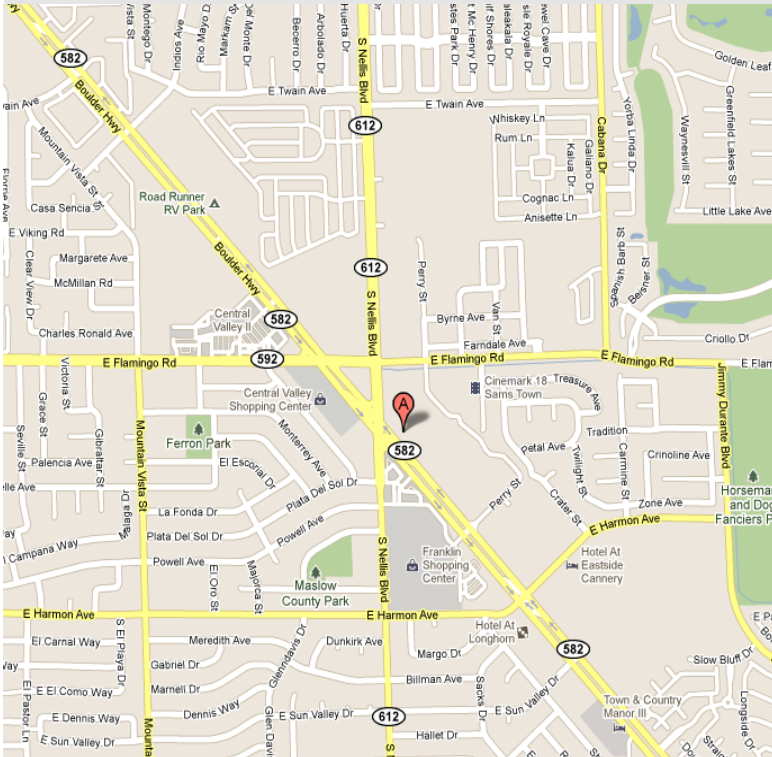
**Gary Zaepfel**  
 (775) 328-2349  
[vendors@ngis.org](mailto:vendors@ngis.org)

Terms of Exhibit Contract

Your reservation for exhibit space at the NGIS 2017 Conference is subject to acceptance by the NGIS 2017 Planning Committee (hereinafter "the Committee") on or before May 1, 2017, and upon such acceptance shall constitute a contract to use the space assigned.

1. Character of Exhibit: The Committee reserves the right to decline, prohibit, or restrict any exhibit activity or conduct within the Exhibitor Social areas which, in its opinion, is not suitable.
2. Payment for Space: Payment of the total rental charge for reserved exhibit space, together with a copy of the executed contract, must be received by the Committee as soon as possible to guarantee booth space, and absolutely no later than May 1, 2017. Contracts received after this date will be considered only if booth space is available. Layout design is subject to change depending on the number of vendor exhibits confirmed and paid prior to the conference.
3. Exhibitor Registration: Booth rental fees include an Exhibitor Conference Registration for 2 persons. Appropriate name badges will admit vendors to these events.
4. Subletting of Space: No exhibitor shall assign, sublet, or apportion the whole or any parts of the space rented, or permit any other party to exhibit therein, without prior written permission from the Committee.
5. Installations and Dismantling: Exhibits are expected to be installed by 7am on Wednesday, May 3<sup>rd</sup>. Dismantling can begin no earlier than last break Thursday, May 4<sup>th</sup>, 2017.
6. Liability: Security will be provided for the exhibit area after hours: Wednesday and Thursday overnight. However, the Committee, NGIS, and/or Sam's Town Hotel and Gambling Hall will not be responsible for the safety of exhibits from theft, damage by fire, or any other cause. The exhibitor hereby expressly assumes full responsibility for injury or damage to persons, property, or things occurring within the exhibit space assigned to the exhibitor in accordance with the Terms of Exhibit Contract.
7. Supplies Provided to Exhibitors: Each booth will be equipped with a table, and two (2) chairs, electrical outlet, and pipe & draping. Additional items can be ordered for an additional fees, including internet connections.
8. Assigned Space: Once you have received your booth assignment, you cannot setup or move booth materials to any area outside your booth without prior written approval of the Committee.
9. Staffing: Each exhibitor is expected to staff their booth during those periods specified on the Conference agenda: Wednesday and Thursday for breaks and lunches, and the Exhibitor Social on Wednesday. Exhibitors are encouraged to be present during the full day on Wednesday and Thursday, but that attendance is not required.
10. Cancellations: Cancellation requests must be made to the vendor contacts by April 15, 2017 to allow sufficient time to reuse booth space. Registration & sponsorship money is not refundable.
11. Contract: These provisions become a part of the contract between NGIS 2017 and the exhibitor. Items not covered are subject to the decision of the Committee.

NGIS 2017 Planning Committee reserves the right to negotiate with sponsors the best possible Conference for our attendees.



The Nevada Geographic Information Society is a non-profit organization whose purpose is to promote professionalism, cooperation, mutual assistance, and sharing of knowledge and experience. It is committed to providing a forum for the exchange of ideas, information and technology as they relate to the advancement of spatial data and technology (GIS) within the State of Nevada. Please join us in this exciting event for evolving technology and new and innovative exchange of ideas and information for the communities in Nevada. Southern Nevada is hosting the 2017 conference and it is always well attended by state, federal and local professionals.

VENDOR EXHIBIT REGISTRATION CONTRACT

(PLEASE PRINT CLEARLY)

Number of Booths: \_\_\_\_\_

Please indicate booth# preferences below

1st Choice: \_\_\_\_\_

2nd Choice: \_\_\_\_\_

3rd Choice: \_\_\_\_\_

Do you need internet access?

Yes (\$100 fee)

Do you want your Ad in conference program?

Yes \$60 1/2 page, \$100 full page, fee applies

Email 300dpi JPG, PNG, BMP to [program@ngis.org](mailto:program@ngis.org) by March 17, 2017

Additional requirements, please indicate them here

(subject to additional fees and approval from conference committee): \_\_\_\_\_

Vendor Attendee Names: Two registrations included with each booth

1st: \_\_\_\_\_

2nd: \_\_\_\_\_

Additional Attendees: \_\_\_\_\_

Company Sponsorship: optional (full or partial- please circle one)

Sponsors recognized in conference program & event posters

Any donation is appreciated whether you attend or not!

Lunch @ \$3000 (full) or other amount \$ \_\_\_\_\_

Social @ \$2000 (full) or other amount \$ \_\_\_\_\_

Bowling @ \$500 (full) or other amount \$ \_\_\_\_\_

Break @ \$500 (full) or other amount \$ \_\_\_\_\_

NGIF Scholarship Fund Donation \$ \_\_\_\_\_

Lanyards W/ your Logo @ \$400.00 \$ \_\_\_\_\_

Other (Bags, etc.) Amount - \_\_\_\_\_

Contact Name (please print) \_\_\_\_\_

Contact Address \_\_\_\_\_

Contact Email \_\_\_\_\_

Contact Phone \_\_\_\_\_

Contact Signature \_\_\_\_\_ Date \_\_\_\_\_

I accept the terms and conditions of the contract and agree to abide by the provisions.

Conference committee reserves all rights. Fees for the NGIS 2017 conference are non-refundable.

**Make checks & PO's payable to**

REGISTRATION, CONTRACT & PAYMENT SUBMITTAL DETAILS

mail or fax completed contracts & payments to address below

Online: [www.ngis.org](http://www.ngis.org)

Phone: (702) 267-7565

Email: [registration@ngis.org](mailto:registration@ngis.org)

Mail:

NGIS c/o Karla Chavez

6186 Babson Ave

Las Vegas, NV 89110

PAYMENT SUMMARY	
____ Booth @ \$795	= \$ _____
____ Internet @ \$100	= \$ _____
____ Extra Reg. @\$150.00	= \$ _____
____ Ad @ \$60 or \$100	= \$ _____
Sponsorship Amount (optional)	= \$ _____
NGIF Donation (opt)	= \$ _____
<b>GRAND TOTAL</b>	= \$ _____