



CITY OF SOUTH LAKE TAHOE GEOGRAPHICAL INFORMATION SYSTEMS (GIS) SUMMER INTERN 2021

The City of South Lake Tahoe is currently seeking a seasonal/limited duration position of Geographical Information Systems (GIS) Intern. This individual will work under the direct supervision of the GIS Analyst and be assigned tasks to support the stormwater management program, asset management system, and other Public Works projects. This position is also an opportunity to work for the City of South Lake Tahoe to assist with ongoing efforts to reduce urban runoff pollution in order to protect and restore the clarity of Lake Tahoe. Applicants must possess a high school diploma or equivalent, a valid driver's license, and have completed or be enrolled in a recognized curriculum at an institution of higher education in Geographical Information Systems or closely related program.

The ideal candidate will be able to:

- Understand the fundamentals of GIS
- Create maps using ArcGIS 10.x Desktop software or ArcGIS Pro - ArcGIS Pro preferred
- Organize and edit data within a geodatabase
- Use ArcGIS Online platform to create web maps, edit data, or make web apps
- Read and interpret basic civil engineering and architectural drawings
- Assist with inspections of storm drain systems and ongoing public works construction projects
- Collect field data inventory of storm drain pipe material, size and condition for Asset Management
- Understand how to use a phone or tablet with GPS to collect or update GIS data
- Work outdoors (collecting GPS data) and indoor (office) environments
- Communicate effectively orally and in writing
- Work in a small team environment and take direction

Salary: \$14.00-\$15.74 an hour depending on qualifications and experience

Submit resume and cover letter by Friday May 7th, 2021 to: Ryan Malhoski, GIS Analyst at rmalhoski@cityofslt.us