



Minutes
Nevada Geographic Information Society (NGIS)
March 2019 Board Meeting
March 12, 2019
DRAFT

Call to Order

The meeting was called to order by NGIS President Gary Zaepfel at 11:02 a.m.

Roll Call

Present: Gary Zaepfel, Don Harper, Karin Hagan, Karla Chavez, Andrea Adams, Polly Boardman, Jorge Morteo, Moni Fox, Mitch Markey, Becky Reid.

Not Present: Matt Lawton.

Guests –None

Approval of Minutes - Karin

Minutes of the December 18th Board Meeting were submitted for review and approval Matt had made some corrections which have been incorporated. Jorge motion to approve as written, Don seconded the motion. Vote all aye. Minutes approved.

Treasurer's Report - Karla

Sent PDF of report to Karin via email. Total operating expense of \$3,540.71 for the year. Gary noted that this is roughly \$500-600 more than in 2016. Bank balances: \$19,915.60 including all checks and deposits. Gary noted that a \$30 has been recently deposited.

Gary asked about the remaining grant funding that is still in our account. Karin noted that it was meant to be used to send a rep to the NSGIC conference for reporting, and etc. Gary said that we need to be spending the money for what it was intended for, and asked Don to look into what we were supposed to do to close things out. Don said that we should pull in Eric Ingbar to make sure that we have done everything we were intended to do with it. Jorge asked if there was a timeline that it needs to be spent by? Moni said no, but we need to be spending it on the appropriate things, like sending people to NSGIC, working on the business plan, etc.

Moni asked if the taxes have been done yet and Gary said yes, they should have been done.

Strategic Plan – Gary

Matt, Andrea, Bill (colleague of Andrea), Eric Inbar have volunteered to work on this. Gary wanted to lead it but has been overcommitted. Polly, Mitch and Karin volunteered to assist. Gary will send out a kick-off email to form a subcommittee to address this.

NGIS Marketing - Polly

Polly will work with Matt and come up with a plan going forward. She has logged into the NGIS LinkedIn page and has started posting items.

2017 & 2018 Conference Overviews - Gary

It does look like when we have the conference in Las Vegas we profit a bit more, and that seems to be a function of the facility costs and relationships. For 2018 we had a \$3,700 net loss in Reno because the facility was more expensive and we provided a lot / too much food, plus the A/V costs. For 2017 we had a \$4,500 net profit in Las Vegas.

The planning committee is looking at a trial run with a nongaming facility in 2020 in Las Vegas. Andrea noted that the cost will be significantly different, so they're looking for a bottom-line cost so that the committee stays within the parameters that will not incur a loss.

Registrations were fairly similar between the two conferences. For the vendors, we had 10 in Reno and 7 in Las Vegas, but the vendor costs were lower in Reno. For the conference speakers we had 15 in Reno and 21 in Las Vegas

Gary suggested that maybe we need to mix up the format again for 2020 and fill up the time slots throughout the days. Andrea said that the committee is open to suggestions and will be having the kickoff meeting soon. Gary noted maybe hands-on type things for the preconference activities as we received negative feedback on the LiDAR preconference session. Need to have the attendees go through a process and learn something, rather than just an extra presentation. It can be difficult to provide computers for all, and Jorge suggested we might be able to get access to an offsite computer lab at the City or one of the universities.

For the social we had about the same number of attendees between Las Vegas and Reno.

Geospeak – Gary

Remove from the agenda as we have no one to fill the slot.

NGIS Website - Gary

We have received notice from Wild Apricot that in a couple of months (September) the fees will increase 20% per month if we continue to use PayPal as a third-party payment system. Wild Apricot is moving toward a platform where they won't allow third party payment systems and they want you to use their own internal payment system. The fees get implemented in July and will hit us when we renew in September. This may be a good time to drop PayPal because our account there has to be tied to an individual (Gary Johnson) and it's still tied to him as of now. We have it ready to tie to Gary Z, but since this is an organization it's not really right to have it tied to a personal account, and this can be difficult in the future if we have to change it more often. The fees from PayPal aren't too high, \$5 per month, but we did have to pay more for the conference with a total of \$580 or so. Wild Apricot charges 2.9% + \$0.30 per transaction. Gary will send more information via email to the Board for review.

Gmail has changed again and isn't playing nicely with the ngisboard@ngis.org email forwarding setup. Gary is still trying to sort out what needs to happen to correct it. Karin noted that the Board member emails are on the contact sheet created at the beginning of the Board's fiscal year.

Open Discussion

Jorge said that people are thinking the next conference is in 2019, so we need to put something on the website and/or send out an email about it being in 2020 instead. "Spring 2020"

Moni –Northern Nevada User Group meeting has been set up by Alex Wheatley and Michael Baker will present a talk. Moni will send out information.

Next meeting – Gary suggested doing a weeknight or weekend evening because it's becoming difficult to take an hour out of the workday.

Meeting adjourned @ 11:40 a.m.