



Minutes
Nevada Geographic Information Society (NGIS)
April 2015 Board Meeting
April 1, 2015
APPROVED

Call to Order

The meeting was called to order by NGIS President Matt Krok at 4:03 p.m.

Roll Call

Matt Krok, Eric Schmidt, Karin Hagan, Gary Johnson, Moni Fox, Eric Ingbar, Mark O'Brien, Art Ehrenberg, Gary Zaepfel

Not Present – Don Harper, Steve Mesa

Guests –John Ellis

A motion was made to adopt the agenda as presented, seconded, no discussion, all aye vote.

Old Business

Minutes of January 6, 2015

Gary J. motioned to adopt as presented, Eric I. seconded, no discussion, all aye vote.

Officer Reports

President (Matt) – Matt is getting set up in Florida and appreciates everyone's flexibility regarding meeting times.

Vice President (Eric S.)
Deferred to agenda items.

Treasurer (Gary J.) – Treasurer's report as of March 31 attached at the end of these Minutes. The bank fees have been reversed by the bank and the issue addressed by the bank and Gary. It was apparently some sort of management fee. Gary needs updated membership information from Adam. He will research the change in operating expenses between 2013 and 2014.

Committee Reports

Web Committee

Eric I. reported that we have 77 active members, 14 of which are corporate memberships and 63 are individual. We currently have 18 lapsed members, 1 new member, and 1 pending member. Matt suggested that the increase in corporate memberships may account for the lapsed members. Gary J. pulled up the detail pages

on the website and reported that the 14 corporate memberships are 2 corporate bundles of 14 people from NDOT and SNWA.

The data storage discussion was tabled.

Geospeak

John reported that he is behind on the current Geospeak issue and needs help as his time is very limited right now. He will send out a call for staff, including an assistant writer and assistant editor. His primary need is writers. Matt suggested checking with Deb, the previous editor. John said that he will do so.

USGS Partnership for SNAP GIS SNPLMA

Matt's understanding is that our grant proposal was not approved. The scope was apparently too broad. Eric I. reported that the Federal grant opportunity has reopened, but neither he nor Matt have heard anything new since then. Matt will touch base with Don regarding resubmission.

2015 Planning Committee

Matt reported that the planning is ramping up and the content is on the website. The contract with Freeman is in place, although there is a fee for the change in venue due to transportation time and costs and a decision will have to be made regarding how we cover that fee. The fee is \$900 as the initial contract was based on 2013 and 2015 being located at the Grand Sierra. Matt stated that \$900 is not a large amount in the grand scheme of things and we are increasing vendor fees a small amount already this year. Therefore it is probably better to add the extra fee into the individual registration fee, making it \$175-180. Eric S. said that we have already increased the vendor, sponsor and individual fees, so we should be fine if we're able to meet our estimated vendor and attendance numbers.

Our estimated numbers are 198 individual and 17 vendor registrations, which should provide \$54,800 income and \$53,000 estimated expenses to allow a \$2,000 donation to NGIF. Vendor fees are \$795 for vendors and \$495 for non-profit exhibitors. These fees allow exclusive access to the vendor track and the vendor social.

Matt asked if we should increase the individual registration fee to \$200/225, which would increase our anticipated profit to \$5,700? Gary J. wants to talk to the venue about food costs. Due to previous experience, he's concerned about the cost at Tahoe. Art stated that the cost per day for food includes the break, lunch, and room fees per the contract, and does not include socials, etc. Please keep Gary updated.

Eric S. stated that the committee is working well together and that we have final approval on the vendor packet. Matt L. was very attentive to detail in his review of the packet. The logo is set and the Calls are posted online. The vendor packet includes a

sponsorship option for a Tuesday evening social event for \$5,000. Maybe a paddle wheel tour on the lake?

Matt asked when registration opens? The date is to be determined at the April committee leadership meeting. Gary asked if we are recommending to the committee that we increase the registration fees for individuals? Yes, but not the vendor package as the pricing is already set for vendors. Gary made a motion to recommend to the conference committee to increase the individual registration fee to \$200 and the late registration fee to \$225. The committee can address the other fees. Seconded by Eric I. No discussion, vote is all aye.

Gary Z. asked about the budgeted amount for expenses for speakers? We have a line item for limited travel expenses and gifts for the plenary speakers. Eric S. noted that we may be adding more plenary speakers. Eric S. asked if we should offset the travel expenses of the NGIS President to travel from the east coast? Eric I. noted that it would set a precedent and we should think about it.

New Business

NGIS Leadership / Education

Tabled.

Strategic Plan

Tabled.

NGA position on the Board

Tabled.

Open Discussion

None.

The next regular Board meeting will be Tuesday, June 23, 2015 at 4:00 p.m. Pacific.

Meeting adjourned at 5:00 p.m.

2013 Operating Expenses
\$4,988.56
2014 Operating Expenses
\$3,004.01
2015 Operating Expenses
\$293.22

Nevada Geographic Information Society 2015 Operating Report - 1st Quarter														
											3/31/2015			
	January	February	March	April	May	June	July	August	September	October	November	December	Totals:	
P.O.Box	5.00	5.00	5.00										0.00	
Paypal	61.02	61.69	61.01	51.50									15.00	
Web													235.22	
Storage													0.00	
Taxes													0.00	
Insurance D&O			25.00										0.00	
Sect of State													25.00	
NGIF	18.00	0.00	0.00										0.00	
Grant Bank Fees													18.00	
Monthly Total:	84.02	66.69	91.01	51.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	293.22	
		-15.00	-15.00										Operating Expenses:	\$293.22

Gross	30.00	PayPal	-1.17	Net	28.83
	2,310.00		-90.09		2,219.91

Membership Payments: 77
Note 1: Adam will have more accurate membership numbers, so this may vary a little.

As of 03/31/2015	
NGIS Main Account	15,855.83
PayPal Account	262.19
NGIS Grant Account	10,300.52
	26,418.54

1,700.00 Transferred on 02/16/2015

Notes:

	Beginning Balance:
3/1/2015	15,953.34
3/1/2015	0.00
3/1/2015	<u>10,300.52</u>
3/1/2015	26,253.86