

**Agenda / Minutes**

**APPROVED**

**Nevada Geographic Information Society (NGIS)  
May 19, 2008 Board Meeting  
Orleans Hotel and Casino, Las Vegas, Nevada**

**I - Administrative / Roll Call of Board Members**

**Meeting called to order by NGIS President Tommie Weckesser. It was determined that a quorum of Board Members were present:**

**Art Ehrenberg - Southern Nevada Water Authority  
Jan Gould - City of Reno, Nevada  
Mark O'Brien - BLM  
Pat Guiberson - University of Nevada, Reno  
Eric Ingbar - Gnomon Inc.  
Gary Johnson - Nevada Bureau of Mines and Geology  
Matt Krok - City of Henderson  
Tommie Weckesser - City of Henderson  
Richard Wells - City of Las Vegas  
Sonya Wilson - Clark County Department of Aviation**

**Motion to approve the minutes from the February 2008 Board Meeting was made by Gary Johnson. The minutes were approved.**

**II - Revisiting NGIS Committees**

**Matt Krok and Jan Gould worked on some guidelines to give NGIS a formalized structure from which to operate. Board Members Guiberson and Johnson called for discussion on the report.**

**The Board discussed committee membership in general and decided that each NGIS committee have at least one board member serving on it. It was agreed that preferable this individual would not chair the committee, rather act as a link back to the board. Under such an arrangement the chair would serve as the point of contact, not the NGIS Board Member.**

**NGIS Treasurer Gary Johnson stated the functions being proposed for a new communication committee are already established. The NGIS president manages the newsletter and the NGIS Treasurer oversees the web committee.**

**The board agreed that committees exist to make recommendations to the NGIS board. They are vehicles to get greater involvement from a broader group in NGIS. The committees, in general, come up with ideas, present them to the board and then act based on input and direction received from the board. We currently maintain a membership database. Constant contact is now the clean official NGIS database**

**There was some general discussion about how the membership database should be maintained. The Board agreed that a procedural guide on how to maintain the membership database in a consistent fashion year after year be formalized. It was recommended that the web committee be charged with the responsibility of crafting a policy that deals with bounced emails, and other related matters and forward to the board for comment and approval.**

**The Board agreed that all committees produce a report to be presented to the board when making recommendations. The board also agreed that general guideline for each committee should be developed and placed as guidelines on the website to give the membership a feel for their purpose.**

**The board discussed the formalizing of a NGIS Historical Committee to preserve and maintain a historical record of the organization. It was agreed that Art Ehrenberg, who has all the programs dating back to the first NGIS event, chair this committee. Art mentioned that he has a great deal of information he would like to have digitized and put on the website. He welcomes volunteers to assist with this process.**

**The Board then discussed the proposed Scholarship Committee. Pat would like to see this committee make recommendations on the quantity and value of scholarships, requirements to obtain them , measureable goal etc and provide a report to the Board.**

**NGIF could make recommendations to NGIS for scholarship, mentoring programs and GISDAY programs, workshops etc... Scholarship vs. Endowment discussion ensued. It was stated that NGIS will come up with a plan. NGIF funds things, NGIS spends it. It was agreed that the committee should fall under NGIS.**

**There was further discussion about the endowment committee. It was decided that the issue be tabled until the foundation gets established and comes up with a plan to move forward.**

**Tommie called for a vote on the committee discussions. The board voted in favor of the formalization of membership and historical committees. General guidelines will be developed for the committees.**

### **III - NGIS 2008 Conference Update**

**Richard gave an update on the event. The RegOnline numbers reflected approximately 220 folks participating this year. Things are looking good and going well so far. Gary Johnson mentioned that \$5000 out of the NGIS savings account was placed into checking along with another \$1500 from PayPal into the NGIS checking account for writing checks to cover this year's expenses. Gary is also exploring other creative ways to generate additional revenue for the organization.**

**Richard asked for feedback that any of the board members might be able to offer on this years event. Art mentioned that preliminary figures show us taking in almost \$45,000 for this year's event.**

**Gary thanked this years conference committee for the frugal approach to this years event. Art mentioned the Orleans has really worked well with NGIS and that this is the 6 consecutive NGIS event in Southern Nevada held at the Orleans.**

#### **IV - Business Meeting Agenda**

**Tommie reviewed the items for the 2008 NGIS Business Meeting. In addition to the regular items changes to the bylaws due to the establishment of NGIF. After general discussion the meeting was adjourned.**

**Meeting adjourned**