



Minutes
Nevada Geographic Information Society (NGIS)
July 2011 Board Meeting
July 7, 2011
FINAL

Call to Order

The meeting was called to order by NGIS President Matthew Krok

Roll Call

Matt Krok, Adam Johnson, Eric Ingbar, Moni Fox, Don Harper, Steve Mesa, Tom Wussow, Eric Schmidt

Not Present – Karin Hagan, Gary Johnson, Mark O'Brien

Agenda Review

Agreed upon

Old Business

Minutes of May 10, 2011

Eric Schmidt moved to approve, A. Johnson second. No discussion. Unanimous approval

Minutes of May 11, 2011

Eric Ingbar moved to approve, Moni Fox second. No discussion. Unanimous approval.

Minutes of May 2011 Business Meeting

This is an information-only item. Board was asked to review and let Karin know of any corrections. Approval of these minutes will occur at 2012 Business Meeting (at 2012 conference).

Officer Reports

President (Krok) – USGS and NBMG mailing went out to members. Web site has been updated (thanks to Safa); there is a 2012 conference section on the web site already.

Vice President (Fox) – nothing to report

Treasurer Report: (Johnson, by email) Balance at start of year:

Administrative expenses since start of year: \$1948.89;

2011 Conference: net profit nearly \$1800

Current bank balance approximately \$18,000

Committee Reports

GeoSpeak – Debora provided an update on the next GeoSpeak issue.

Web Committee – Adam Johnson brought everyone’s attention to the document he circulated in June. He discussed the dilemma faced by NGIS in terms of PayPal processing. The Committee recommends that we create an in-house membership database, we take on our own processing of PayPal orders (PayPal is still the gateway processor), and we control the code that runs.

Costs are estimated at about \$40 / month. This includes the PayPal processing, hosting on GoDaddy, and the \$50/year for an SSL certificate.

(General discussion)

Time line – Adam would like to have the new site up by the next (2012) conference.

PayPal currently charges 2.7% plus \$0.10 per transaction. Also \$30/month in standard fees. If all we are doing is using this for conference registration, then Adam does not recommend moving our PayPal account over to “our” control.

Longer term vision – members can generate their own certificates of membership (“member since _____”)

Motion: Adam Johnson – the Web Committee shall move forward with development of the NGIS Membership Database and web site within the estimated costs presented.
Second: Ingbar. Passed unanimously.

Second item: should there be a user forum on the web site? Adam said that this is simple to do. Several Board members expressed support for having a forum on the NGIS web site. There was general agreement that the Web Committee proceed with creation of a forum. Discussion on forum topics:

- General Forum
- Talk to the Board
- Conference
- Help Me!
- Tips and Tricks
- Data Sharing

Adam will send Debora a note about the forum for the next issue of GeoSpeak

2011 Planning Committee

Eric I. gave a short report on the 2011 Conference. He is preparing a written summary. He presented a short narrative summary. He will put the plenary session materials on

the NGIS web site with a short discussion. There will be a wrap-up / social gathering 7/19 – Great Basin Brewery 6 p.m.

2012 Planning Committee

Committee has already started meeting and has reached out to members for theme. The August meeting will select a theme. Lisa Desautels (Graphic Imaging) will take a stack of flyers for the conference to the ESRI User Conference. There will be a YouTube video to advertise the conference. The committee meets on the third Thursday of every month.

New Business

Strategic Plan – Eric I. solicited additional Board members to help with this task. His plan is to draft the document outline, circulate it to the Board for comment and then seek volunteers from the Board to take on particular sections.

Membership Dues – Moni reported that the subcommittee is uncertain how to proceed. They will examine and propose some dues arrangements. The Board will need to make the decision about dues, ultimately.

Matt commented that the Board has never put the dues issue to a formal vote.

Tom suggested that if more money is needed, just increase the conference fee.

Adam said he found that \$25/year was the lowest membership fee he found in comparing organizations that are similar to ours. In his research, the \$25 annual membership provided nothing to its members. He also mentioned an organization that has two tiers -- voting + newsletter and a lower cost newsletter-only membership.

Proposed White Paper

Eric I. gave a short update on discussions he has had with NDOT staff, the State Demographer, and Washoe County staff on this. More action through the summer is planned.

Data Sharing

Eric I gave a short update on discussions with state and local agency staff about data sharing. We are awaiting some further information from Holly Smith on previous efforts within state government and also needed to let the legislative session go by before some other interested parties were free to work on this.

Federal Geographic Data Committee grants may be available in 2012 – Eric I. has written to ask. If so, we should consider applying for one with the other participants in the data sharing session at the 2011 Annual meeting. Eric I. will report back on this to the Board.

Motion to Adjourn (Harper; Wussow): Approved. Adjourned at 11:42 a.m.