



**Minutes**  
**Nevada Geographic Information Society (NGIS)**  
**January 2013 Board Meeting**  
**January 29, 2013**  
**APPROVED**

**Call to Order**

The meeting was called to order by NGIS President Moni Fox at 11:06 am.

**Roll Call**

Moni Fox, Matt Krok, Gary Johnson, Adam Johnson, Eric Schmidt, Don Harper

Not Present – Lisa Desautels, Steve Mesa, Mark O’Brien, Karla Chavez, Karin Hagan

Guests –Eric Ingbar

**Agenda Review**

Adopted as written.

**Officer Reports**

*President:* (Moni) Nothing to report as items to be covered later.

*Vice President:* (Lisa) Not present.

*Treasurer Report:* (Gary) Reported that he presented a 2012 operating expenses report the covers the costs to do business. He will send a copy to Karin for inclusion in the minutes.

*Secretary:* (Karin) Not present.

**Committee Reports**

*GeoSpeak*

John Ellis was not in attendance.

*Web Committee*

Adam reported that RegOnline was activated on January 24, 2013. There were two people registered Gary J. and Matt K. discussion as to which was first is ongoing. Adam stated that he is trying to simplify the website by removing some of the social networking features so that it can easily transitioned to other website managers as he will be removing himself from those duties. He said he will be implementing a new database to manage the membership feature as soon as the membership and dues are approved by the members. It is call Wild Apricot and can track members as to when they joined. Edits are continuing to complete all pages currently on website. Moni asked about the Calendar and if the deadlines and other events could be added. Adam said that anyone with a gmail account could be granted access. Moni will contact Adam and get that set up to add Symposium deadlines and activities. Matt said neither he nor Tommy W. have been getting the Constant Contact E-mails and Adam said he will check into those

profiles. Moni added it might be a good idea to have a reminder in the next email to update your profile to the members.

#### *2013 Planning Committee*

Moni reported that we are close to sending the Constant Contact announcement for registration, call for papers and posters by first week of February as we are still adding information into website Symposium pages. Postcards are printed, stamps purchased just waiting for mailing labels to be generated. Gary reported that we have received \$5,930.00 from vendors which is 8 booths comprised of 4 vendors (Gnomon, Monson, Esri and ???)

Moni reported that the neck wallets have been received and the pens will be delivered the 31st of January.

#### *FGDC Cap Grant Steering Committee*

Eric I. stated that the process is going well. They have submitted the Interim report to USGS on Nov. 14<sup>th</sup>, 2013 and paid AppGeo which is happy with the progress so far. Invoices have been submitted to USGS to start the reimbursement process which is slow to get in place but then will be a quicker turnaround. Rich Grady will attend the state Assessor meeting in April and other stakeholder meetings are being planned. Jeff Hardcastle (State Demographer) has additional funding which will allow for one more visit by AppGeo. They will be holding a workshop at the symposium and will be happy to provide other talks if needed. The committee meets every two weeks at 11:00am PST with the next meeting Feb. 5<sup>th</sup> followed by the 19<sup>th</sup>. Call in information is on the WIKI.

### **Old Business**

#### *Minutes of October 23, 2013*

Motion to approve by Matt, seconded by Adam, no discussion. Unanimous approval.

#### *October 25, 2012 – Special E-Mail vote*

Review of action of special e-mail bylaws Amendment noted the Amendment passed and will go to vote of the members in May at the Business Meeting.

#### *GIS Professional Directory Project*

Eric S. stated that Michelle Lewis is very busy at DPS – no movement - he will likely have to have a greater presence in the project. He will keep us informed.

#### *NGIS Leadership in Nevada – tabled*

*NGIS Support to CSN* – Don H. said he is still waiting to hear from CSN(College Of Southern Nevada)

#### *Strategic Plan - tabled*

### **New Business**

*Proposed Bylaws Change concerning membership definition (Moni)*

Moni stated that the bylaws would need to be amended to reflect the new definition of an NGIS member. Copy was provided to reflect changes (See attachment at end of minutes). Adam J. made a **motion to approve the Article III amendment to define NGIS membership**. Gary J. seconded the motion. During discussion Matt K. asked if we were going to include an associate member that could be a non-paying student. Adam responded that we hadn't recently and that there were always issues about tracking them in a database and Gary J. added that there have been difficulties verifying that they are students as with registration. It was then noticed that the copy provided was incorrect. A previous version was displayed by Adam and although the amendments were agreed to be correct there were not enough Board members to make the 2/3 number to allow for a vote. The amendment to Article III will be sent to Karin H. who will put out an email vote. If approved, the amendments will be taken to the Business meeting in May for a vote by the membership.

*Membership Dues (Moni, Gary, Adam)*

The committee met and they proposed that the membership dues for an individual should be initially set at \$30.00 a year with \$300.00 for a Corporate membership of up to 10 individuals. Gary J. made a **motion to set the NGIS yearly membership for an individual at \$30.00 and a Corporate membership, for up to 10 individuals, at \$300.00. Membership will be valid for one year from the date of payment**. Adam J. seconded. In discussion Gary J. referred to the business expense report mentioned earlier and explained that if we were to get 100 hundred members that the operating expenses would be covered and would no longer have to be subsidized by the symposium. If the membership number goes up, those extra funds can be used for other needs. Vote was taken – none opposed – motion passed.

*Open Discussion - none*

The next regular Board meeting will be Tuesday, April 23, 2013, at 11:00 am.

**Meeting adjourned at 12:03 p.m.**

**From:** Karin Hagan [mailto:KHagan@kleinfelder.com]  
**Sent:** Thursday, February 07, 2013 3:24 PM  
**To:** ngisboard@ngis.org  
**Subject:** [NGIS Board] Special email meeting/vote - Now

Hi all,

As discussed in the Board meeting last week, Moni has made a motion that Article III of the Bylaws be changed. We did not have enough Board members present for a vote, so the vote will be made by email.

The proposed changes are presented in the attached PDF. Please review and respond to me with your vote. If you have additional questions or comments, please respond to the Board email address. The vote and discussion will close when we have 2/3 of the Board votes recorded.

Thank you,  
Karin

**Karin Hagan, CEM**  
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Moni – Aye  
Lisa – Aye  
Matt –  
Gary – Aye (after vote closed)  
Karin – Aye  
Don – Aye (after vote closed)  
Mark – Aye  
Eric S. – Aye  
Karla – Aye  
Adam – Aye  
Steve - Aye

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**From:** Karin Hagan [mailto:KHagan@kleinfelder.com]  
**Sent:** Thursday, February 07, 2013 5:00 PM  
**To:** ngisboard@ngis.org  
**Subject:** [NGIS Board] RE: Special email meeting/vote - Now

Update: We now have 8 Aye votes and 3 who have not yet voted. We have reached the two-thirds vote required, so Moni – you can close the voting if you'd like.

Thank you all,  
Karin

**Karin Hagan, CEM**  
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**From:** Fox, Moni [mailto:MFox@washoecounty.us]  
**Sent:** Thursday, February 07, 2013 5:09 PM  
**To:** Karin Hagan; ngisboard@ngis.org  
**Subject:** [NGIS Board] RE: Special email meeting/vote - Now

Board Members,

With the results reported as 8 Aye and 3 not voted – the motion passes – voting closed.

Thank you for your responses and we will 'see' you at April meeting.

Have a great weekend.  
Moni

**Moni J. Fox, GISP**

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## ARTICLE III.

### MEMBERSHIP

A. Eligibility. Any responsible individual or organization with a serious interest in the field of geographical information systems or geospatial data and approving of the objectives of the NGIS shall be eligible for membership in NGIS.

B. Categories. The categories of NGIS membership are:

1. Regular or Individual: Any individual interested in the mission and objectives of NGIS ~~attending a NGIS sponsored conference during a given year or person~~ paying dues for a given year.

~~2. Student: Any individual enrolled in school (Primary, Secondary, College) and attending a NGIS sponsored conference during a given year or student paying dues for a given year.~~

~~3. Corporate: Any business interested in the mission and objectives of NGIS, attending a NGIS sponsored conference during a given year; exhibiting at a sponsored conference; or business~~ paying dues for a given year.

~~4. Sponsor: Any business or organization interested in the mission and objectives of NGIS attending a NGIS sponsored conference during a given year; exhibiting at a sponsored conference; contributing funds over a specified amount for a given year.~~

C. Duration. All members shall hold membership for a period of ~~two~~ one years unless otherwise specified in these bylaws. ~~The NGIS's membership year shall be from January 1 of one year through December 31 of the next year.~~

D. Rights and Privileges. All dues-paying members shall have full voting rights. Only dues-paying members that are members in good standing may hold elected office. Members shall be informed of the activities and progress of NGIS through annual or more frequent reports, newsletters, and/or NGIS meetings.

E. Dues. Initial NGIS dues for each defined membership category shall be established by the NGIS's Board of Directors, hereinafter referred to as "the Board". Thereafter, any change in NGIS dues must be approved by the membership.