



Minutes
Nevada Geographic Information Society (NGIS)
April 2010 Board Meeting
April 19, 2010
APPROVED

NGIS Board Members Present:

Richard Wells, Matt Krok, Adam Johnson, Eric Ingbar, Moni Fox, Sonya Wilson, Mark O'Brien, Karin Hagan

NGIS Board Members Absent:

Pat Guiberson, Gary Johnson, Art Ehrenberg

Guests Present:

Debbie Taylor

Call to Order

The meeting was called to order by NGIS President Richard Wells. It was determined that a quorum was present.

Officer Reports

Officer reports were tabled, as Gary Johnson and Karin Hagan were not present.

Old Business:

- Approval of Minutes of NGIS Board Meeting and Business Meeting at the Conference in May 2009

Eric volunteered to work with Gary and Mark to find the minutes of these meetings. The approval of the Minutes of the NGIS Business and Board meetings at the Conference in May 2009 was tabled until the next Board meeting (June 2010).

- Approval of the Minutes of the NGIS Board Meeting, December 1, 2009

Approved

- Approval of the Minutes of the NGIS Board Meeting, February 22, 2010

Approved, pending a correction to the meeting date.

- Status of NGIS Calendar

Matt and Safa are investigating solutions and will have more information at the June board meeting.

- Status of NGIS Membership Certificates

Matt and Safa are exploring options, and will have more information at the June meeting.

- Status of email database updates

Adam stated that the update is in progress, and noted that the database should be updated each year as part of the conference registration process. Currently, about 70 addresses still bounce (~ 10%). Matt suggested putting a link in the GeoSpeak newsletter and a reminder to update your information. Adam said that he can send out an email using a mail merge to show each member their registered information so they can verify it. Debbie suggested putting a link and a reminder in the bulletin board section of GeoSpeak. Richard asked if the Web Committee can clean the database at the start of each conference run-up, and Adam said that they can. Matt suggested that updating the database should be a secretarial duty, as it is not a conference-level roll. The Secretary should pull the database listing and verify currency (1) after the conference and (2) about six months later.

- Status of procedural guide for RegOnline

Adam and Safa agree that we should have a procedural guide for RegOnline, and will work on it. They'll start after the conference, so that Safa can see how a conference goes together. They will also reset the passwords for Constant Contact and RegOnline after the conference is closed out.

- Continued discussion on NGIS membership dues

Matt suggested sending out a survey to the membership and, pending a positive response, reducing the conference registration fee by the dues amount. He also noted that we'll have to go to a paper ballot system to ensure that only paid members vote. Adam suggested that coupon codes could be sent to the paying members to be used in RegOnline during conference registration.

How do we determine who is a member? According to the Bylaws, if you've attended a conference, you're a member for two years.

Steps: (1) Poll the membership; (2) Work out the details

Should the survey be sent out in advance of the conference? Yes, so that if we need to change the Bylaws, we can do it at the conference business meeting. Gary, Eric, Matt

and Richard will put together some questions to send to the Board for approval. They will meet April 21 at 1600 to discuss.

New Business:

- Close out 2009

This item was tabled, as Gary was unable to attend.

- NGIF update

Richard reported that the revised narrative and application have been submitted to the IRS, and we are waiting on their response.

- 2010 Conference Committee update

Matt reported that all of the pre-conference activities are solidified, including the 2-day GRID training, full day seminars, NTS tour, fusion center tour, and the Springs Preserve tour. 18 or 19 vendors have signed up, and the registration numbers are good so far as well. They've also started a "buy 3 get 1 free" registration special for entities.

- Officer's slate for June business meeting

As Past President, Pat will chair the nominating committee. The positions of Treasurer, Secretary and three Board members are open. Richard said he will get started on the slate today. Debbie asked if the nomination information should be published in GeoSpeak? Yes, using Richard as the point of contact.

- NGIS Bylaw changes

Matt referred to V2G2. He would like to amend this section to state that in addition to the designated meetings, the Board will hold a minimum of four quarterly meetings throughout the year. This will force the Board to calendar a series of meetings and hold the Board accountable. This will result in a minimum of six annual meetings. Eric seconds the motion. Resolution to change the Bylaws (requires a 2/3 approval by the Board, and the presented to the membership). Vote: Aye = all present; Nay = none. The suggested change will be published to the membership in GeoSpeak and on the website. Matt and Richard will also meet with Art to verify the apparent typos in the Bylaws.

- Creation of a Strategic Plan

Matt and Eric have a draft (based on NSGIC) almost ready for review and will circulate it prior to the next meeting (June 2010).

Mark stated that there is no state clearinghouse, and no plans to provide a unified state clearinghouse. He also noted that this is not the economic climate to suggest something new, and that the state's needs are different from local needs. How can NGIS assist? The agencies are so vested in GIS that now the state can't afford not to move forward. Sonya suggested that someone could host a "mash-up" site where agencies could post their data and metadata. This would be voluntary and would not be maintained. Also, some agencies could be firewalled out of it. Adam noted that ESRI has provided a sharing site for < 1GB of data, and you can set security levels. This site also has no maintenance by the user. To use the site, you package your data as a layer package, then upload it to the site where users can then download it. There are white papers regarding the site at esri.com. The City of Sparks is looking at using ESRI's site. Richard suggested getting Ron Hess to discuss the State's activities, perhaps at the conference.

- Nevada User Group Presence on NGIS website

The Web Committee is discussing this. The Southern Nevada User Group and the Clark County Data Committee were also mentioned, and will be added to the calendar if the web committee approves.

- Ideas for GeoSpeak

Debbie said that the July and future issues will cover: GISP, ArcGIS 10.0, metadata, interviews with businesses/entities in Nevada, GIS in the clouds, applications and social networking, book reviews, documentation (workflows, etc.), training, and well-rounded GIS (personal, professional interview skills).

Open Discussion

None.

The next meeting will be held at the Conference in June.

Eric suggested a short meeting to review the information to be put in front of the membership. This was agreed upon, and will be scheduled after the survey preparation meeting.

The meeting was adjourned at 11:15AM.