



Minutes
Nevada Geographic Information Society (NGIS)
January 2014 Board Meeting
January 28, 2014
APPROVED

Call to Order

The meeting was called to order by NGIS Vice President Eric Schmidt at 11:04 a.m.

Roll Call

Eric Schmidt, Karin Hagan, Adam Johnson, Steve Mesa, Moni Fox, Eric Ingbar

Not Present – Matt Krok, Gary Johnson, Karla Chavez, Mark O'Brien

Guests – None

Agenda Review

Moved to adopt by Eric I., seconded by Moni. Vote all aye. Adopted as written.

Old Business

Minutes of October 22, 2013

Motion to approve by Eric I., seconded by Adam, no discussion. Unanimous approval.

Officer Reports

President (via Eric S.) – We currently have six vendors with seven booths paid for the Symposium. Be sure to encourage our members to register! Looking for candidates for the Slate of Officers.

Vice President (Eric S.) – Nothing additional to report.

Treasurer (Gary) – Not present. Budget report submitted by Matt via email.

Nevada Geographic Information Society 2013 Operating Report - 4th Quarter													12/31/2013
	January	February	March	April	May	June	July	August	September	October	November	December	Totals:
P.O.Box						96.00	27.00						123.00
Constant Contact	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	480.00
Web	56.16	56.16	51.50	55.66	55.66	4.16	57.16	54.16	54.16	97.00	60.66	78.12	680.56
Storage								430.00					430.00
Taxes											475.00		475.00
Insurance D&O				800.00									800.00
Sect of State													0.00
NGIF					2000.00								2,000.00
AppGeo	1,575.00	525.00	1,087.50	1,876.50	8,479.34	397.80	3,000.00	1,951.96	6,139.20		5,031.00	334.50	30,397.80
Monthly Total:	1,671.16	621.16	1,179.00	2,772.16	10,575.00	537.96	3,124.16	2,476.12	6,233.36	137.00	5,606.66	452.62	\$35,386.36
													Operating Expenses: \$4,988.56

Notes: Paid AppGeo a total of \$ 25,032.30 9/30/2013 AppGEO - Travel to Las Vegas

12/31/2013 Balance to date: \$13,554.31 NGIS Main Account
 12/31/2013 Balance to date: \$1,770.00 PayPal Account
 9/30/2013 Balance to date: 10,305.52 NGIS Grant Account
 9/30/2013 Balance to date: 25,629.52 <-Total
 10,305.52 = Remaining in grant fund

Secretary (Karin) – The minutes from the 2013 Business Meeting are available for review and comment; they will also be printed in the Symposium agenda.

Committee Reports

Web Committee

Adam reported that we currently have 66 active members including two corporate memberships for NDOT and SNWA. We are receiving webpage traffic reports via Google Analytics. Constant Contact was shut down as of January 1, and he will data mine that account before closing it entirely.

2014 Planning Committee

If you're planning to attend, be sure to get your registration sent in. Be sure to participate in, and generate interest in, the pre- and post-symposium events. Eric S. reported that registration opened on January 1. Eric I. asked about trying to incorporate trainings into the symposium itself, instead of only presentations. Don noted that the value of networking v. training is being recognized now by employers.

FGDC Cap Grant Steering Committee

Eric I. reported that they are almost ready, and the summaries are being finalized this week, and he will circulate to the Board when ready. A three to four week period has been set for revisions prior to publicizing to the membership. He noted that the reporting is complete except for one form needed from Gary.

GeoSpeak

John was not present. Eric S. reported that the current issue is being finalized and that he is wrapping up an article to be included. Eric S. asked if we need to recruit a helper for John? If any of us are aware of someone who would be interested in helping out, please let John know. A suggestion was made to create theme issues to increase the ease of creating and receiving content. Karin will check with John on the schedule, so that she can send out reminders via the NGIS website and LinkedIn.

New Business

GIS Professional Directory Project

Adam noted that the directory on the webpage only includes paid members, and that the idea of the directory was more than just NGIS members. Eric S. asked to table this item and revisit at the next meeting.

NGIS Leadership in Nevada

Don's focus is on education sources in Nevada. CSN, WCTA, UNLV support GIS in the classroom. There is a UNR meeting next Friday with Duncan Aldrich, who is the new GIS librarian. Eric S. may join the meeting.

Eric S. is working with the Secretary of State regarding the business portal, which is continuing to grow and emerge.

Emergency Management – Eric S. reported that there is an idea to organize people in the state who take an emergency management role, to create an inventory of the resources available for emergency management. He suggested that NGIS can offer the role of facilitating the conversations.

Strategic Plan – Tabled until the next meeting.

NGIS 2014 Voting Process – Adam stated that we need to start gathering our ideas on this. How do we run a business meeting where we don't vote? How do we count votes? How do we nominate from the floor? There is not a lot of help from Robert's Rules in this area, but large organizations like AAA are able to do it. We need to start the discussion internal to the Board now, because the April meeting is only two weeks prior to the symposium. Karin suggested using the Board forum on the NGIS website as the discussion location. Adam made a motion for a special meeting mid-February to work on this. Seconded by Moni, unanimous vote. Karin will poll the Board for dates.

Local NGIS efforts – Eric I. stated that he has talked with a similar group for ideas, and says that the local events should be informal and have food. He is looking for ideas and suggestions to start out.

Open Discussion – None.

The next regular Board meeting will be Tuesday, April 22, 2014 at 11:00 a.m. Pacific.

Meeting adjourned at 11:48 a.m.



Minutes
Nevada Geographic Information Society (NGIS)
February 2014 Special Board Meeting
February 18, 2014
DRAFT

Call to Order

The meeting was called to order by NGIS President Matt Krok at 11:03 a.m.

Roll Call

Matt Krok Eric Schmidt, Gary Johnson, Karin Hagan, Adam Johnson, Steve Mesa, Mark O'Brien, Moni Fox, Eric Ingbar

Not Present – Karla Chavez, Don Harper

Guests – None

The purpose of this meeting is to discuss how to address anything that has to be voted on by the membership, such as the Slate of Officers and the Bylaws. Note: Bylaws have to be posted before a vote within a certain period.

Ideas (reference: Forum postings)

Eric S suggested that the Board nominate the Slate by 2/28, then have a period of open nominations by and for the paid members until 3/28. Absentee voting would happen from 4/7 to 5/2. Nominations would be closed at the Business Meeting and paper votes could be cast at the NGIS booth. The results of the absentee voting and the paper ballots would be announced at the Business Meeting.

Moni stated that we should have a formal Nominating Committee, which was added into the Bylaws under Article VI.

Adam asked how we ensure that people do not vote more than once? The votes do not need to be anonymous, just one vote per one member.

Adam stated that realistically, the only change needed to the Bylaws to eliminate floor nominations. The Nominating Committee doesn't necessarily need to be added because the President has the authority to stand up a special committee.

Eric I. asked if we present a ballot, is that the same as presenting a Slate? How are we actually changing the voting process? Gary noted that anyone who is nominated can be on the Slate presented "for consideration" rather than "for approval".

Karin noted that if the voting is complete prior to the Business Meeting, then there is no need to approve the Slate at the meeting.

Matt asked if we really need to change the Bylaws? It is getting late to do so for this year. All agreed that a change to the Bylaws is not necessary.

Mechanics of Voting –

Paper ballots enclosed with agenda packet; email PDF ballots with return receipt of Secretary; Gary suggested emailing a PDF ballot which you print and bring with you to the Business Meeting; Adam suggested Survey Monkey. Moni asked what about those who become members at the Symposium? Adam suggested that we would have Survey Monkey available at the Symposium. Karin asked if we have the ability to provide a computer at the Symposium and Adam said yes. Adam noted that Survey Monkey can be keyed to an email address to ensure one vote per one person, and he can create custom invitations. Matt asked if we should shut down voting at a certain time? Yes. We should close the survey two or three hours prior to the Business Meeting.

All agreed? Yes. It may not be Survey Monkey, specifically, but it will be similar.

We will use the following dates:

Initial Slate by 2/28

Open nominations 3/3-3/28

Open voting 4/7

Don asked about the language in the Bylaws, Article V, Section 1, B "...shall reside and/or work in..." Board agrees that the language should be deleted.

Matt suggested that the January 2015 meeting will include time for changes to the Bylaws to address "slate" and "geographic area".

Adjourned at 11:47 a.m.