



**Minutes**  
**Nevada Geographic Information Society (NGIS)**  
**July 2013 Board Meeting**  
**July 16, 2013**  
**FINAL**

**Call to Order**

The meeting was called to order by NGIS President Matt Krok at 11:06 am.

**Roll Call**

Matt Krok, Eric Schmidt, Karin Hagan, Adam Johnson, Karla Chavez, Mark O'Brien, Moni Fox, Eric Ingbar

Not Present – Gary Johnson, Steve Mesa, Don Harper

Guests – None

**Agenda Review**

Mark added review and approval of the April 29<sup>th</sup> Special Board Meeting minutes. Agenda approved as amended.

**Old Business**

**Minutes of April 23 and April 29, 2013**

Motion to approve by Eric I., seconded by Eric S., no discussion. Unanimous approval.

**Officer Reports**

*President* (Matt) – No new news. Thank you for your continued work.

*Vice President* (Eric S.) – Review of Fire Management presentation.

*Treasurer* (Gary) – Not present. Matt stated that Gary would send him the current Treasurer's report.

*Secretary* (Karin) – Please review the Board member contact information sheet and send any edits to me.

**Committee Reports**

*Web Committee*

Matt requested that we remove the 2013 Conference information and add new information for 2014. He noted that Safa Egilmez will return as webmaster for 2013-14. Moni stated that Gary Zweifel offered to help with the web committee also, so would be working with Safa.

Adam reminded the Board that he sent an email to us about two months ago asking that we review and comment on the new website. The dues portion of the new site will be set up by the September 1 deadline. Adam then walked us through the new site and dues system. He noted that dues can be paid by PayPal, credit card, or mailed check. Members will have access to the forums, of which there are currently three set up. On the Administrative side, we can see new members and pending members. The site is set up to send out automatic reminder emails 14 days prior to membership expiration, 7 days prior to membership expiration, and the day of expiration. If membership is not renewed, the site will automatically change the membership status to "lapsed".

Matt asked if we can post a video which will walk the viewer through the new site, including registration and dues payment. Adam said he would create one.

Any Board member can have editing rights to any portion of the site, by request through Adam. GeoSpeak can be added to it in the future, if we want.

Adam provided a cost comparison of Constant Contact and Wild Apricot, and recommended that we close our Constant Contact account and open a Wild Apricot list. We can send out an email blast that we will be closing our Constant Contact account so, if you want to stay connected with NGIS, you need to join the contact list and/or become a member at the new NGIS website.

Matt suggested moving forward by setting up the new site with existing meeting minutes, a skeleton page for the 2014 Conference, and the training video. A "notice" email can be sent on July 31, the website can go live on August 1, the dues payment portion can go live on September 1, and we'll sunset Constant Contact on December 31.

#### *2014 Planning Committee*

Matt reported that the first Planning Committee meeting will be July 18.

#### *FGDC Cap Grant Steering Committee*

Eric I. reported that we have received a request for an update on our progress, and he will respond to that request. He spoke with AppGeo three weeks ago, and they were in the process of drafting recommendations. No input was needed at that time. He will meet with them at the end of the month to review the draft. We have received a positive response from AppGeo regarding the community meetings and the Conference.

#### *GeoSpeak*

John Ellis not present.

### **New Business**

#### *Membership Dues*

This task is complete. Don asked about the response to the dues announcement at the Conference. The announcement appeared to be well received by the membership.

*GIS Professional Directory Project*

Eric S. reported that he is reviewing the directories of other organizations, looking at format and structure. He would like to sift through the Constant Contact database prior to sun-setting, as a starting point for new people and information rather than an email blast. Question – do we want to entertain a hard copy, or just a digital version? Eric recommends digital so that it stays more current. Matt agreed. Don asked if it would be located on the website in the member area? Adam noted that Wild Apricot has a member directory that is members-only access, and only paying members are listed. He will research more, and see if we can add the non-paying newsletter recipients.

*NGIS Leadership in Nevada*

Eric S. would like to create smaller “type” specific coalitions, i.e., emergency management. Along the lines of the ESRI special interest groups. Don noted that this can tie into the need for GIS education support. Don and Eric will work on creating an education coalition offline and bring it back to the Board.

*Strategic Plan - tabled*

*Open Discussion - none*

The next regular Board meeting will be Tuesday, October 22, 2013 at 11:00 am Pacific.

**Meeting adjourned at 11:54 p.m.**